

Call for application

Consultant to develop monitoring and evaluation tool and a training guide in the use of the M&E tool to build capacity among the trans communities for providing oversight and monitoring of Global Fund country processes

Location	Home based
Application Deadline	5:00 pm (CET) July 10, 2018
Language required	English and Spanish
Days of work required	15 days (includes tool and training guide development, review based on feedback and finalization)

Background

Global Action for Trans Equality (GATE) is leading a global project on strengthening peer-based and community led networks of trans populations. The aim is to build capacity and support regional and country-based constituencies to more effectively engage in, and contribute to the development, implementation and oversight of Global Fund grants and programs.

About the organization

GATE

GATE is an international organization working on gender identity, gender expression and bodily diversity issues. It was founded in 2009, and registered in New York, United States of America.

GATE programmatic work is organized around four areas: Depathologization and legal reform, Transgender issues in the international HIV response, Movement building and Development, and United Nations.

Project Vision & Objectives

The goal of the project is to improve understanding and ensure meaningful engagement of transgender persons in Global Fund activities at the national level; strengthen capacity of national transgender organizations and build peer-to-peer knowledge sharing; encourage evidence-based programmatic interventions and policies based on needs of the transgender community; and inform funding transition preserving investments made in strengthening transgender communities.

The specific objectives include:

1. Strengthening HIV key population networks with global reach, to support their country level constituencies to effectively engage in Global Fund-related processes during the whole grant cycle;
2. Developing the capacity of marginalized and criminalized networks and communities to effectively and safely engage in all Global Fund-related processes;
3. Strengthening of key and vulnerable populations for HIV capacity to advocate for increased investment in rights-based and community responsive programs, as well as effective community led. Human right and gender related programming within Global Fund grants

Under these areas, the project is also intended to focus on strengthening local capacity; especially in support of trans people in their regional and country-based constituencies to more effectively engage in, and contribute to, the development, implementation and oversight of Global Fund supported programs.

Scope of assignment

The assignment is for a period of 15 working days.

The consultant is expected to work under the supervision of the GATE Programs Director to develop a monitoring and evaluation tool and training guide with methodology to be used in building the capacity of the trans communities to provide oversight and monitoring of Global Fund processes at national level.

The consultant is expected to draft the specific M&E tool and training guide which should cover the following aspects listed below:

- Overview of Global Fund processes at the country level
- Overview of the Global Fund including: history, governance structures, policies and processes, country mechanisms and opportunities for key populations
- The human rights approach and the role of key populations, specifically trans in monitoring global fund processes
- Opportunities provided at the Global Fund, CCM and other mechanisms for advocacy, “watch-dog” activities and reporting complaints
- How to develop a monitoring and evaluation plan

Methodology

The detailed methodology will be proposed by the consultants conducting the assessment and submitted for review. A well formulated approach and methodology combined with a realistic time schedule and evaluation matrix should be presented. Complementary interviews and e-questionnaires can be organized in the final stages of finalizing and validating the draft.

The assessment process, schedule and reporting

The expected days of work are fifteen. The consultant is to submit a chronogram of activities and dates of delivery of products by July 20th, with the final deliverables to be submitted by August 10th 2018.

The final tool and guide should:

- be a maximum of 20-30 pages
- annexes can be included in addition to the 20-30 pages

The publication of the tool and guide shall be the responsibility of GATE. GATE will hold copyright of the report and the consultant cannot publish in part or in full any findings from the tool or report; without prior approval from GATE.

Expertise required

The consultant must have in depth understanding of the trans communities, their work, challenges and on the work of the Global Fund and Global Fund country processes.

The consultant should have strong expertise in conducting evaluations alongside expertise in the following thematic concepts:

- Expertise and experience in the development of tools
- Expertise and experience in the development of training guides and curriculums
- Evaluation experience preferably on the Global Fund projects
- Sustainable community development in HIV, TB and Malaria
- Knowledge of Cross-cutting themes of: Human rights and gender equality

The consultant should have the ability to speak and write English and Spanish.

Mode of Payment

Payments will be made in the following manner:

- 40% upon signing of contract and approval of workplan and chronogram
- 40% upon submission of tool and training guide draft
- 20% upon submission of final tool and training guide

Contract reference: 20178973
Contract No: 2018GATE3



Deliverables

1. Work plan
2. Chronogram (Gantt Chart)
3. Monitoring and Evaluation Tool
4. Training Guide

Mandate

The consultant is entitled and expected to discuss matters relevant to this assessment with pertinent persons and organizations. However, it is not authorized to make any commitments on behalf of GATE.

Selection Process

GATE will select the consultant based on proposals from interested consultants. The expression of the interest, detailed work plan and Curriculum Vitae of the consultant should be submitted to GATE **by July 10, 2018**.

All documents should be submitted to Erika Castellanos at ecastellanos@transactivists.org with copy to Karen Bennett at kbennett@transactivists.org with email subject:

Ref 20178973: Application for Consultancy to develop M&E tool and training guide.

Project Implementers

The project is to be implemented by Global Action for Trans* Equality for which the main office is in New York City in the United States of America and which has a global reach.